

**Town of Sunset Beach
Special Called Council Meeting
September 15, 2011
9:00 am**

MINUTES

Council Members Present: Mayor Ronald Klein, Mayor Pro-Tem Lou DeVita, Councilman Bob Bobinski, Councilwoman Karen Joseph, Councilwoman Carol Scott and Councilman Wilson Sherrill.

Members Absent: None

Staff Present: Gary Parker, Town Administrator; Lisa Massey, Police Chief; Chris Barbee, Fire Chief; Donna Rogers, Finance Director; Dustin Graham, Public Works Director; and Lisa Anglin, Town Clerk.

Mayor Klein called the meeting to order. Councilwoman Joseph requested that the Council consider adding a Public Comment Section to the agenda and reversing the order of the agenda items stated on the Special Called Meeting Notice as follows:

- To discuss Parking Issues and postponed Parking Committee Recommendations concerning safety
- To discuss Emergency Preparedness
- To discuss the draft Annual Report

The Council agreed.

COUNCILWOMAN JOSEPH MADE A MOTION TO ADD A PUBLIC COMMENT SECTION TO THE AGENDA AND TO REVERSE THE ORDER OF THE AGENDA ITEMS STATED ON THE SPECIAL CALLED MEETING NOTICE. COUNCILMAN BOBINSKI SECONDED THE MOTION. MAYOR KLEIN CALLED FOR A VOTE AND THE MOTION CARRIED.

COUNCILWOMAN SCOTT MADE A MOTION TO HEAR PUBLIC COMMENTS ON AGENDA ITEMS ONLY BEFORE THE DISCUSSIONS BEGIN. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR KLEIN CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Public Comments – Agenda Items Only

Jean Hutchinson 436 6th Street – Informed the Council of the Sunset Beach Taxpayers Association desires concerning parking.

Rich Cerrato 517 Twisted Oak Lane – Suggested that Council provide reserve parking on the island for mainland property owners; spoke in opposition to the Annual Report and its timing in relation to the election.

Public Comments – Agenda Items Only (Cont.)

Betty Griffin 428 5th Street – Thanked the Council for the parking regulations that were adopted prior to the summer season.

Terry Bond 1817 East Main Street – Read a prepared statement previously emailed to the Council concerning parking issues on East Main Street.

Thomas Vincenz 422 36th Street – Provided the Council with pictures of parking issues that occurred on the island over the summer.

Parking Issues and postponed Parking Committee Recommendations Discussion

The Council discussed the parking issues and congestion that occurred on the island during the past few months and the need for an engineer to coordinate all of the Town's ongoing projects (parking, streetscape, bike/pedestrian trail, etc.). Mayor Pro-Tem DeVita reminded the Council that Gary Parker is revising the draft Engineer RFQ for Council discussion and approval at the October 3, 2011 Meeting.

Emergency Preparedness Discussion

Gary Parker reviewed the Town's Hurricane Plan with the Council. The Council discussed when the bridge should be closed. In the past NC DOT would secure the pontoon bridge at 45 mph sustained winds; now that the high rise bridge is complete and in the Town's control, NC DOT recommends that the high rise bridge be closed when sustained winds of 45 mph are reached, but NC DOT is not responsible for securing the bridge. Chief Massey suggested that when a storm is forecast to reach 45 mph sustained and a bridge closing is necessary, that the Council issue a State of Emergency with restrictions including a mandatory evacuation for the island. The Council discussed clean-up after the storm and the need for additional manpower and equipment to complete the clean-up quickly. There is a contract in place with a large disaster recovery firm for debris clean-up and associated assistance that may be required by the Town after a large storm. The Council reached a consensus to allow the Town Administrator to determine if additional manpower and equipment are needed for clean-up and to call in area contractors for additional help after a small storm should that be necessary to clear the Town of debris in a timely fashion.

Draft Annual Report Discussion

The Council proofed and revised the second draft of the Annual Report. With the Council changes noted, Staff will prepare the final draft of the Annual Report, deliver it to the printer and mail to all property owners.

MAYOR PRO-TEM DEVITA MADE A MOTION TO ADJOURN THE SEPTEMBER 15, 2011 SPECIAL MEETING. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR KLEIN CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Town of Sunset Beach
Ronald F. Klein, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The September 15, 2011 minutes were approved October 3, 2011.